

DECISION NOTICE

Decision author and proposer: Matt Berry / Alison Connelly: Victim Services Implementation Lead and Principal

Subject/ Title:
Development of Victim journey interactive Timeline: Video Edits

Type of decision:			
Deputy Mayor’s decision		Chief Officer’s decision	x

In all cases this will need to be approved by the Director Police, Crime, Criminal Justice and Fire.

<p>The decision is that:</p> <p>Developer of the Digital Victims Journey project, ‘Project Simply’ to implement edits and alterations to the 14 videos depicting the criminal justice system in order to make the content as fit for purpose as possible.</p> <p>Total Estimated Cost £4,999 +VAT</p>
<p>The reasons for the decision are:</p> <p>Provider ‘Project Simply’ were appointed to deliver an online interactive timeline tool for victims of Crime. This online web tool will enable victims of crime to access and easily browse a set of videos and supplementary information depicting the criminal justice system and will be designed to help them better understand the process of coming forward and reporting a crime.</p> <p>As part of this process, a set of videos were commissioned separately to provide a visual demonstration of the criminal justice during 2019-2022. This element of the project was significantly delayed due to the covid19 pandemic.</p> <p>During 2023, a number of subject matter experts were utilised to review the content of the videos to check for reflection of current working practices and identify potential gaps. Following this process, a number of alterations were suggested. As such, it has been required to make post-production edits to the video content in order to bring information up to date with 2024.</p>

As Project Simply are designing the wireframes and web content around the videos, as they have the capability and capacity to undertake the edits, they are also best placed to lead this work in order that the project isn't delayed, or it accrues significant additional cost.

This decision will contribute to priorities of the Greater Manchester strategy in the following ways:

The work supports the following GMS Strategy priorities:

- Safer and stronger communities
- Healthy lives, with quality care available, for those that need it

Links to Police and Crime Plan:

Priority 1 – contributing to reducing victims of violence, increasing feelings of safety, and increasing confidence in community safety.

Priority 2 – Intervening early to reduce the harm caused by violence.

Priority 3 – Supporting community resilience by investing in local services and people.

In addition, this piece of work links closely with the national Violence Against Women and Girls Strategy and Men and Boys Plan and the Greater Manchester Gender Based Violence Strategy. Strategic pillars of these strategies include changing the story; supporting victims and survivors; police and CJS; etc.

Financial comments:

Sufficient reserve funds have been identified to resource this project from Sexual assault commissioning reserves budget. (reserves will be transferred to Victims 3011 for payment).

Procurement Comments

No Procurement concerns. Below £5,000.00, obtaining a single written quote is compliant with the Contract Procurement Rules within the GMCA Constitution.

Legal Comments

No legal consultation is required.

Risk Assessment:

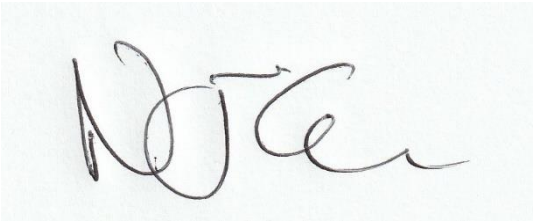
- Utilising the videos in their current form could create confusion as there is a requirement for them to reflect current working practice and legislation

- Not seeing the project through to completion would result in the wasted funds of £33k in developing the videos without being able to utilise them.
- The aim and objective of this web tool is to help victims of crime better understand the process of coming forward and reporting a crime which is a known issue in GM and nationally. Without seeing this work through to completion, there is potential that we may not be able to make some important steps to improvements in this area

Is safeguarding of children relevant and has this been considered:
Safeguarding of children will continue to be a key aspect of service delivery for services we grant fund and will be dealt with using the agreed protocols

Is safeguarding of vulnerable adults relevant and has this been considered:
Adult safeguarding will continue to be a key aspect of service delivery for services we grant fund and will be dealt with using the agreed protocols.

Agreed by Director – Police, Crime, Criminal Justice and Fire



Signed...
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Date...21st Feb 2024.....

Agreed by GMCA Treasurer

Signed.....

Date.....

Agreed by Deputy Mayor

Only required for a Deputy Mayor Decision on amounts of £50,000+

Signed:

Date:

Contact Officer:

Contact Officer: Matt Berry / Alison Connelly

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